



TOWN OF UPTON, MASSACHUSETTS

Upton Library Feasibility Committee
Upton Designer Selection Committee

Meeting Posting & Agenda

Details:

Committee: Library Feasibility Committee and Designer Selection Committee

Meeting Day, Date, Time: Wednesday, June 24, 2015, 6:30 P.M.

Location: Town Hall, Rm G7, Ground Floor Conference Room

RECEIVED

By Kelly A McElreath at 10:24 am, Jun 19, 2015

Agenda:

1. Call meeting to order / review agenda
2. Approve minutes of June 10, 2015 (Library Feasibility Committee)
3. Designer selection (Designer Selection Committee)
 1. Agree on/confirm process (including forms to be used by the committee) for evaluating responses to Designer RFQ, and how COA representative(s) will participate
 2. Distribute responses to Designer RFQ to Designer Selection Committee
4. Discussion (if needed) about creation of joint Library/COA Feasibility and Selection committees
5. Site selection (Library Feasibility Committee)
 1. Status of Property RFP
 2. Discuss Town Counsel comments on Property RFP (if needed)
6. Project schedule (Library Feasibility Committee/Designer Selection Committee)
 1. Review/update schedule
7. Library Trustees Update
8. Library Director Update
9. Financial Update
10. Audience participation
11. Future meeting date(s)
12. Other topics not reasonably anticipated by the Chairman 48 hours in advance
13. Adjournment

LIBRARY FEASIBILITY COMMITTEE

William Taylor, Chairman

Linda Arthur, Vice-Chairman

Fran Gustman, Secretary

Michelle Goodwin, Kelly McElreath, Steven Rakin, Alan Rosenfield

UPTON LIBRARY TRUSTEES

John Robertson, Jr., Chair

ADJUNCT MEMBER

Matthew Bachtold, Library Director

DESIGNER SELECTION COMMITTEE

The members of the Library Feasibility Committee and Matthew Bachtold